

# JBM-HH-Recreation Equipment Checkout Program Form & Policies

## Last updated: July 2025

CHECK Applied Fees:                      Daily Rate:                      Weekend Rate:                      Delivery with \$125 Fee:

Checkout Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Patron Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Home Address:

Email: \_\_\_\_\_  
(All Active Duty, DoD Civilians and Contractors please use your official address)

Military Affiliation: \_\_\_\_\_

### EQUIPMENT CHECKOUT GENERAL POLICIES:

**Reservations & Fees:** Reservations for ALL equipment will begin on first day in October for that calendar year.

- All reservations must be made in full payment. Cancellations or changes to reservations must be made 7 days prior to reservation start (with exception to a 48-hour cancellation/reschedule for inclement weather).
- Weekend rates include days facility is closed. We charge for time reserved, not time used.
- All reservations must be submitted in writing and emailed to the email supplied.
- Prices are subject to change.

**Damages & Cleaning Fees:**

- Renter is fully responsible for any damage, lost or missing equipment. Payment of this is due upon return of equipment.
- Missing or damaged parts will be assessed full replacement fee.
- Damages to equipment will be assessed actual repair cost(s).
- All equipment to be returned clean and dry.
- Cleaning fee of \$100.00 will be applied if items are returned wet, dirty or with food residue on equipment.

**Pick-up & Return:**

- Please make sure you bring assistance to load and unload items into your POV. Customer is responsible for loading or unloading equipment.
- Please bring appropriately sized vehicle for pick-up and return.
- Renter is responsible for supplying their own padding and tie downs to secure equipment.
- On rental date, equipment can be picked up from facility at the from (0930 – 1515 Monday - Friday)
- Equipment can be dropped at the facility from 0930 until 1400 on designated return date Monday - Friday.
- ALL items must be checked in by staff with renter present.
- Equipment Checkout items shall be return the next business day unless another return date is specified.

**Moon Bounce Policies:**

- **Inflatable rentals are required to pay deposit \$100.** No cash or check deposits are accepted. Deposits will only be returned if equipment is returned on time, clean and in full operating condition. All deposits must be requested back on the date of return by the customer.
- Requires 2 person pick up and return to load and unload equipment. If this requirement is not met we reserve the right to refuse service.
- SUV with empty back seat and foldable seats for smaller moon bounce required.
- Truck or trailer with empty back for medium and larger moon bounce required.
- Moon Bounces are to be returned clean and dry both inside and out.
- On the day of the inflatable reservation, the renter may choose to cancel if there is forecasted rain and/or severe winds. **Inflatables are not authorized to be used in the rain or winds over 15 mph.** Equipment program staff may call to cancel your reservation if weather is predicted to be inclement.

SIGNATURE:

By signing, I acknowledge I have received, read all information regarding, JBM-HH Equipment Checkout Program, and that I agree to abide by the rules and policies received.

Customer Special Request or Delivery Request:

**CHECKOUT ITEMS – PLEASE SPECIFY QUANTITY**

SPORTS & PARTY GAMES					PROGRAM STAFF ONLY EQUIPMENT CHECK	
	DAILY	WEEKEND	QTY	TOTAL	Return Condition Notes:	Initial
CORNHOLE SET	\$20	\$25				
ATHLETIC BALLS	\$2	\$3				
FRISBEE SET (2)	\$2	\$3				
HORSESHOE SET	\$5	\$10				
PICKLEBALL SET (Net system, 2 balls and 4 paddles)	\$15	\$20				
SOFTBALL SET ( 10 Gloves, 4 bats, 6 balls)	\$15	\$20				
SPIKEBALL SET	\$5	\$10				
FLAG FOOTBALL SET (14 Flags, 1 football, Set of Pylons & Field Markers	\$25	\$30				
VOLLEYBALL SET ( Grass or Sand System with 1 Volleyball)	\$45	\$60				
GIANT JENGA	\$5	\$10				
GIANT CHECKERS	\$4	\$8				
DUNK TANK (Requires a 2 in ball hitch)	\$80	\$100				
HIGH STRYKER RING THE BELL (Requires a 2 in ball hitch)	\$80	\$100				
AXE THROWING TRAILER	\$299	NA				
PARTY EQUIPMENT					PROGRAM STAFF ONLY EQUIPMENT CHECK	
	DAILY	WEEKEND	QTY	TOTAL	Return Condition Notes:	Initial
CANOPY 10X10	\$45	\$60				
CANOPY 10X20	\$60	\$75				
6' RECTANGLE TABLES	\$5	\$7				
8' RECTANGLE TABLES	\$7	\$9				
CHAIRS	\$2	\$4				
TRASH CANS	\$3	\$5				
COOLERS 100 QT	\$10	\$15				
LARGE BEVERAGE COOLER 400 QT (Requires Truck with 6ft bed or Trailer)	\$45	\$60				
GENERATORS	\$60	\$80				
PROPANE HEATERS (Does not include propane)	\$40	\$60				
LARGE PROPANE GRILL (Does not include propane)	\$100	\$150				
COOK SHACK SUPER PELLET SMOKER (Does not include Pellets)	\$250	\$450				
MOON BOUNCE INFLATABLES					PROGRAM STAFF ONLY EQUIPMENT CHECK	
	DAILY	WEEKEND	QTY	TOTAL	Return Condition Notes:	Initial
15x15 Box Moon Bounce	\$120	\$200				
40x11x12 Obstacle Course	\$175	\$300				
20x18x16 Dragon Castle Combo	\$175	\$300				
27x11x18 Tropical Combo	\$175	\$300				
35x13x18 Tropical Wave Slide Wet/Dry	\$200	\$400				