

Office Symbol _____

DATE _____

MEMORANDUM FOR SPORTS DIRECTOR

SUBJECT: Letter of Intent to Participate in the 2025 Intramural Basketball League, January-March 2025.

1. Company/battery/Department _____ will participate in the 2025 Intramural Basketball Season. All team members are assigned or attached to the above-named company/battery/department.

2. Coach's Name: FIRST _____ LAST _____

Duty Phone _____ Home Phone _____

Email _____

1SG's Name _____ Duty Phone _____

Fax Number _____

3. **Deadline for turn in of Letter of Intent is 13 December 2024 in the Sports Office at the Fort Myer Physical Fitness Center or by email.**

4. Coaches Meeting - January 6, Fort Myer Physical Fitness Center at 1200.

5. List all field dates or days your team is not available to participate.

January	February	March	April

(PRINTED CO, XO, 1SG, OR A&R REP NAME)

(CO, XO, 1SG, OR A&R REP SIGNATURE)