

Office Symbol _____

DATE _____

MEMORANDUM FOR SPORTS DIRECTOR

SUBJECT: Letter of Intent to Participate in the 2024 5v5 Intramural Indoor Soccer League, November – January, at Fort McNair Physical Fitness Center.

1. Company/Department/Team Name _____ will participate in the 2024 Intramural Indoor Soccer Season. All team members are assigned or attached to the above-named company/battery/department.

2. Coach's Name: FIRST _____ LAST _____

Duty Phone _____ Home Phone _____

Email _____ 1SG's

Name _____ Duty Phone _____

3. Deadline for turn in of Letter of Intent is 28OCTOBER 2024 in the Sports Office at the Physical Fitness Center OR by email.

4. Coaches Meeting November 1, Fort Myer Physical Fitness Center at 1200

5. List all field dates or days your team is not available to participate.

November	December	January	February

(PRINTED CO, XO, 1SG, OR A&R REP NAME)

(CO, XO, 1SG, OR A&R REP SIGNATURE)